



# Admissions Policy

Version: **September 2025**

Ratified by the Board of Trustees:

**Date: 25<sup>th</sup> September 2025**

Signed by the Board of Trustees:

**Date: 25<sup>th</sup> September 2025**

To be reviewed annually: **25.09.2026**

**Contents**

1. Our Mission.....3

2. Introduction.....3

3. Procedures and Protocol.....3

4. Changes.....4

## 1. Our Mission

The Warwickshire Academy aims to be a caring community dedicated to enhancing individual development, founded on high professional standards, mutual trust and respect for the essential worth and human dignity of all its members.

## 2. Introduction

The Warwickshire Academy has its own admission authority and meets all the mandatory provisions determined by 'The School Admissions Code' and 'School Admissions Appeals Code' written by the Department for Education, both of which are available from [www.gov.uk/government/publications/](http://www.gov.uk/government/publications/).

The Warwickshire commissions the Warwickshire SENAR, and further details are available from SENAR, Directorate of Children, Young People and Families Saltisford Office Park, Ansell Way, Warwick CV34 4UL or online at <https://www.warwickshire.gov.uk/contactussendar>

## 3. Procedures and Protocol

- All pupils admitted to the academy will have an Education, Health Care Plan (EHC) already in place, whether this be in draft or finalised format.
- The academy accepts pupils with a primary diagnosis of SEMH. This may be accompanied by associated needs such as ADHD, ASD, Attachment disorders, and Trauma.
- Students are expected to be working within or close to age-related expectations (a maximum of 2 years below ARE) and have the cognitive capacity to make progress within the scope of a mainstream curriculum offer.
- As an Academy, we reserve the right to judge whether a pupil's needs can be appropriately met at our facility. Once this has been deemed as an appropriate setting, relevant support packages for the pupil will need to be agreed on before the pupil is able to be put on roll here at The Warwickshire Academy.
- The governing body of the Academy will receive formal requests for placements from the LA. The Academy will consider each case on individual merits to ensure the pupil's needs will be best met within The Warwickshire Academy and the Academy has the space,

staffing and resources to accommodate the pupil within its existing operational organisation.

- Parents/carers, prospective pupils, their teachers and supporting professionals are advised to and are welcome to visit the Academy by prior appointment.
- Academy staff may make visits to both the pupil's school and family. When appropriate, staff will be supported by medical colleagues and translators.
- Once admission has been agreed by the Headteacher, the Academy may visit the new pupil in their existing placement.
- The Academy may offer taster sessions prior to admission and is able to arrange phased entry into academy life if applicable.
- All pupils admitted to The Warwickshire Academy must adhere to the Academy Attendance Policy and the Academy Code of Conduct. Failure to do so may result in The Warwickshire Academy removing pupils from the school roll.

The number of planned places for the academic year 2025/26 will be a total of 84. The youngest National Curriculum Year will be Year 5 and the oldest National Curriculum Year will be Year 11. No admissions will be accepted outside of these National Curriculum Years

#### 4. Changes

Description	Date	Page	Section
Annual Review	12/09/2024	Whole Document	Whole Document
Updated PAN for 24/25	12/09/2024	4	3
Updated PAN for 25/26	14/07/25	4	3
Removal of trail placements	14/07/25	4	3