



# Provider Access Policy

**2025-2027**

Version: **October 2023**

Ratified by the Board of Trustees

Signed by the Board of Trustees

To be reviewed every 2 years:

**Date: 25<sup>th</sup>  
September 2025**

**September 2027**

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## **1. Introduction**

1.1. This policy statement aims to set out our school's arrangements for managing the access of education and training providers to students for the purpose of giving them information about their offer. It sets out:

- Procedures in relation to requests for access
- The grounds for granting and refusing requests for access
- Details of premises or facilities to be provided to a person who is given access

## **2. Statutory requirements**

Schools are required to ensure that there is an opportunity for a range of education and training providers to access students in years 8 to 13 for the purposes of informing them about approved technical education, qualifications or apprenticeships.

Schools must provide a minimum of 6 encounters with technical education or training providers to all pupils in years 8 to 13 (see more detail in section 2.1 below).

Schools must also have a policy statement that outlines the circumstances in which education and training providers will be given access to these students.

This is outlined in section 42B of the Education Act 1997, the Skills and Post-16 Act 2022 and on page 43 of guidance from the Department for Education (DfE) on careers guidance and access for education and training providers.

This policy shows how our school complies with these requirements.

Updated guidance for 2025 requires an appropriately trained Careers Leader to develop and direct in line with the Gatsby Benchmarks.

A Link Governor for careers education/guidance needs to be in place with appropriate training where needed.

Systematic record keeping is now part of the statutory requirements and this is supported through the Compass+ tool.

A Careers Programme that is structured around the 8 Gatsby benchmarks is a requirement from 2025.

Parent/Carer engagement is required to be embedded in the careers guidance

The Careers Programme and name and contact details of the Careers Lead needs to be published on the school website with a summary of how it works and meets requirements.

### **2.1. The 6 encounters schools must offer to all pupils in years 8 to 13**

Schools must offer:

- 2 encounters for pupils during the 'first key phase' (year 8 or 9)
  - All pupils must attend
  - Encounters can take place any time during year 8, and between 1 September and 28 February during year 9
- 2 encounters for pupils during the 'second key phase' (year 10 or 11)
  - All pupils must attend
  - Encounters can take place any time during year 10, and between 1 September and 28 February during year 11
- 2 encounters for pupils during the 'third key phase' (year 12 or 13)
  - Pupils can choose to attend
  - Encounters can take place any time during year 12, and between 1 September and 28 February during year 13

These encounters must happen for a reasonable period of time during the standard school day. Schools can continue to provide complementary experiences, but encounters outside of school hours won't count towards these requirements.

Schools must ask each provider to provide the following information as a minimum:

- Information about the provider and the approved qualifications or apprenticeships they offer
- Information about what careers those qualifications and apprenticeships can lead to
- What learning or training with the provider is like
- Answers to any questions from pupils

### **2.2. Meaningful provider encounters**

Our school is committed to providing meaningful encounters to all pupils.

1 encounter is defined as 1 meeting/session between pupils and 1 provider

Meaningful live online engagement is also an option at our school.

Opportunities both in and out of school are categorised as meaningful experiences.

### **3. Student entitlement**

All students in years 8 to 13 at The Warwickshire Academy are entitled to:

- find out about technical education qualifications and inclusive apprenticeships opportunities, as part of the careers programme which provides information on the full range of education and training options available at each transition point.
- hear from a range of local providers about the opportunities they offer, including technical education and inclusive apprenticeships through outcome and pathway events, group discussions and taster events.
- understand how to make applications for the full range of academic and technical courses.

### **4. Management of provider access requests**

#### 4.1. Procedure

A provider wishing to request access should contact either:

The Head teacher or Office Manager using the email address below

Email: [enquiries@wa.thrive.ac](mailto:enquiries@wa.thrive.ac)

### **5. Opportunities for access**

- 5.1. Our Careers programme will be delivered as an integral part of our curriculum. We will offer learners exposure to a range of career choices. Opportunities for providers to speak to learners and/or their parents will be facilitated in line with our CEIAG policy. This will equip learners and their families with the knowledge and tools to make informed choices about next steps towards future employment.

The information below demonstrates an intent. The Warwickshire Academy is a new school with no current year 8 or above intake. As the new offer and curriculum embeds so the content below will develop and change.

All students are entitled to have their needs met. EHCP reviews from Year 9 to include focus on progression and employment.

	Autumn Term	Spring Term	Summer Term
Year 8 -11	<p><b><u>Generic</u></b></p> <ul style="list-style-type: none"> <li>-EHCP and transition pathway plan meetings</li> <li>-Linking curriculum learning to careers</li> <li>-Enrichment activities</li> <li>-Pathway and Outcomes Event</li> </ul> <p><b><u>Specific</u></b></p> <ul style="list-style-type: none"> <li>-Personal Guidance Interviews with independent CEIAG</li> <li>-Parental Engagement Sessions</li> <li>-Experiences of workplaces</li> <li>-Work experience</li> </ul>	<p><b><u>Generic</u></b></p> <ul style="list-style-type: none"> <li>-EHCP and transition pathway plan meetings</li> <li>-Linking curriculum learning to careers</li> <li>-Enrichment activities</li> <li>- Options</li> <li>-Pathway and Outcomes Day Event</li> </ul> <p><b><u>Specific</u></b></p> <ul style="list-style-type: none"> <li>- Skills based learning</li> <li>-Taster opportunities</li> <li>-Internal work placements</li> <li>-Enterprise</li> <li>-Personal Guidance CEIAG input</li> <li>-Parental Engagement Sessions</li> <li>-Encounters with employers</li> <li>-Encounters with destination providers</li> </ul>	<p><b><u>Generic</u></b></p> <ul style="list-style-type: none"> <li>-EHCP and transition pathway plan meetings</li> <li>-Linking curriculum learning to careers</li> <li>-Enrichment activities</li> <li>-Options</li> <li>-Pathway and Outcomes Event</li> </ul> <p><b><u>Specific</u></b></p> <ul style="list-style-type: none"> <li>-Enterprise</li> <li>- Post 16 transition/destination visits</li> <li>-Personal Guidance Interviews/Group Sessions</li> <li>-Parental Engagement Sessions</li> <li>-Parent visits linked to destination</li> </ul>
Year 12-14	<p><b><u>Generic</u></b></p> <ul style="list-style-type: none"> <li>-EHCP and transition pathway plan meetings</li> <li>-Pathway and Outcomes Event</li> <li>-Personal Guidance Interviews/Group Sessions</li> <li>-Parental Engagement Sessions</li> </ul> <p>-Work/Skills based learning</p> <ul style="list-style-type: none"> <li>-Encounters with employers, employees and destination providers</li> </ul>	<p><b><u>Generic</u></b></p> <ul style="list-style-type: none"> <li>-EHCP and transition pathway plan meetings</li> <li>-Pathway and Outcomes Event</li> <li>-Personal Guidance Interviews/Group Sessions</li> <li>-Parental Engagement Sessions</li> </ul> <p>-Work/Skills based learning</p> <ul style="list-style-type: none"> <li>-Work placements/Supported Internships/Paid Employment</li> </ul>	<p><b><u>Generic</u></b></p> <ul style="list-style-type: none"> <li>-EHCP and transition pathway plan meetings</li> <li>-Pathway and Outcomes Event</li> <li>-Personal Guidance Interviews/Group Sessions</li> <li>-Parental Engagement Sessions</li> </ul> <p>-Work/Skills based learning</p> <ul style="list-style-type: none"> <li>-Work</li> </ul>

	<p><b><u>Specific</u></b></p> <ul style="list-style-type: none"> <li>-Work placements and Supported Internships</li> <li>-Vocational profiling</li> <li>-Post 19 transition/destination visits for learners and parents</li> <li>-Continuing Health Transition Reviews</li> </ul>	<p><b><u>Specific</u></b></p> <ul style="list-style-type: none"> <li>-Post 19 transition/destination visits for learners and parents</li> <li>-DWP bespoke sessions</li> <li>-Continuing Health Transition Reviews</li> </ul>	<p><b><u>Specific</u></b></p> <ul style="list-style-type: none"> <li>-Placements/Supported Internships/Paid employment</li> <li>-Exploring entrepreneurial options</li> <li>-Post 19 destination visits for learners</li> <li>-DWP workshops</li> <li>-Bespoke Employability and Destination workshops</li> </ul>
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## 5.2. **Granting and refusing access**

Please speak to our Deputy Head Teacher to identify the most suitable opportunity for you.

## 5.3. **Safeguarding**

Our safeguarding/child protection policy outlines the school's procedure for checking the identity and suitability of visitors.

Education and training providers will be expected to adhere to this policy.

## 5.4. **Premises and Facilities**

5.5. The Academy will make the sports hall, classrooms or private meeting rooms available for discussions between the providers and our learners/parents. The Academy will also make available AV and other specialist equipment to support provider presentations. This will be agreed in advance of the visit with the Assistant Headteacher.

5.6. Providers are welcome to leave a copy of their prospectus or other relevant course literature at our reception or within our meeting room in

## 6. **Previous providers**

6.1. As a new Academy our first co-hort of Year 8 students started in September 2023 and as such, providers are yet to visit The Warwickshire Academy

## **7. Pupil destinations**

- 7.1. No students have left The Warwickshire Academy, Year 11 students will leave in the academic year 2025/26
- 7.2. Year 13 students will leave the Warwickshire Academy in the academic year 2027/28
- 7.3. Destinations date for these groups of students will be published when available
- 7.4. DfE has removed expectation to track destination data but is required to be a part of evaluation processes

## **8. Complaints**

- 8.1. Any complaints related to provider access can be raised following the school complaints procedure available on the Academy website or directly with The Careers & Enterprise Company via [provideraccess@careersandenterprise.co.uk](mailto:provideraccess@careersandenterprise.co.uk)

## **9. Links to other policies**

- Safeguarding/child protection policy
- Curriculum policy
- Complaints policy

## **10. Monitoring Arrangements**

- 10.1. The school's arrangements for managing the access of education and training providers to students are monitored by Eleanor Clarke – LACES Co-ordinator
- 10.2. This policy will be reviewed by Stef Jones – Deputy Headteacher bi-annually
- 10.3. At every review, the policy will be approved by the board of trustees.

## 11. Changes

Description	Date	Page	Section
Rewrite of the policy to take account of new guidance	30/01/2023	Throughout	Throughout
NA annual approval	28/09/23	NA	NA
Movement of Work experience to Autumn term for Year 11	22/9/25	6	5
Updates to the new guidance for 2025	22/9/25	3-4	Statutory Guidance
Updates to the new guidance for 2025	22/9/25	6	5
Destination guidance updates	22/9/25	9	7 Destination Guidance