



# Admissions Policy

Version: **September 2024**

Ratified by the Board of Trustees:

**Date: September 2024**

Signed by the Board of Trustees:

**Date: September 2024**

To be reviewed annually: **27.09.2025**

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## 1. Our Mission

The Warwickshire Academy aims to be a caring community dedicated to enhancing individual development, founded on high professional standards, mutual trust and respect for the essential worth and human dignity of all its members.

## 2. Introduction

The Warwickshire Academy has its own admission authority and meets all the mandatory provisions determined by 'The School Admissions Code' and 'School Admissions Appeals Code' written by the Department for Education, both codes are available from [www.gov.uk/government/publications/](http://www.gov.uk/government/publications/).

The Warwickshire Academy is commissioned by SENAR and further details are available from SENAR, Directorate of Children, Young People and Families Saltisford Office Park, Ansell Way, Warwick CV34 4UL or online at <https://www.warwickshire.gov.uk/contactussendar>

## 3. Procedures and Protocol

- All pupils admitted to the academy will have an Education, Health Care Plan (EHC) already in place, whether this be in draft or finalised format.
- The academy accepts pupils with a primary diagnosis of SEMH. This may be accompanied by associated needs such as ADHD, ASD, Attachment disorders, and Trauma.
- Students are expected to be working within or close to age-related expectations (a maximum of 2 years below ARE) and have the cognitive capacity to make neurotypical progress within the scope of a mainstream curriculum offer.
- On occasion requests may be received from Local Authorities to take students as part of the Education, Health and Care Plan (EHCP) process on an assessment placement basis. Any such requests will be reviewed in conjunction with our primary contact at Warwickshire County Council and in liaison with Coventry Council and will be in line with agreed school placement funding. Any agreed student

placement will be subject to a six-week period in the first instance to be reviewed in line with the availability of places and resources, as well as the efficient and safe operation of the academy.

- As an Academy, we reserve the right to judge whether a pupil's needs can be appropriately met at our facility. Once this has been deemed as an appropriate setting, relevant care packages for the pupil will need to be agreed on before the pupil is able to be put on roll here at The Warwickshire Academy.
- The governing body of the Academy will receive formal requests for placements from the LA. The Academy will consider each case on individual merits to ensure the pupil's needs will be best met within The Warwickshire Academy and the Academy has the space, staffing and resources to accommodate the pupil within its existing operational organisation.
- Parents/carers, prospective pupils, their teachers and supporting professionals are advised to and are welcome to visit the Academy by prior appointment.
- Academy staff may make visits to both the pupil's school and family. When appropriate, staff will be supported by medical colleagues and translators.
- Once admission has been agreed by the Headteacher the academy may visit the new pupil in their existing placement.
- The academy may offer taster sessions prior to admission and is able to arrange phased entry into academy life if applicable.
- All pupils admitted to The Warwickshire Academy must adhere to the academy Attendance Policy and Academy Code of Conduct. Failure to do so may result in The Warwickshire Academy removing pupils from school role.

The number of planned places for the academic year 2024/25 will be a total of 80. The youngest National Curriculum Year will be Year 5 and the oldest National Curriculum Year will be Year 10. No admissions will be accepted outside of these National Curriculum Years

#### 4. Changes

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